

Fact Sheet 2016 - 2017

University Paris Diderot – Paris 7

www.univ-paris-diderot.fr
(Erasmus code : F PARIS007)

CONTACT INFORMATION	
OFFICE OF INTERNATIONAL RELATIONS	
<u>Physical address :</u> Université Paris Diderot – Paris 7 Bâtiment des Grands Moulins Aile A – 2 ^{ème} étage 5 rue Thomas Mann 75013 PARIS – France	<u>Postal address :</u> Université Paris Diderot – Paris 7 Case courrier 7140 5 rue Thomas Mann 75205 PARIS Cedex 13 FRANCE
Fax : + 33 1 57 27 55 07 http://www.univ-paris-diderot.fr/sc/site.php?bc=international&np=ACCUEIL	
DEAN OF THE INTERNATIONAL OFFICE	
Vincent CASEY vice.presidentbri@univ-paris-diderot.fr	
HEAD OF THE OFFICE	
Fatou ESTEOULE	responsablebri@univ-paris-diderot.fr + 33 1 57 27 55 35
PARTNERSHIPS	
<u>International Cooperations – International Agreements:</u> Fatou ESTEOULE	responsablebri@univ-paris-diderot.fr + 33 1 57 27 55 35
<u>European Agreement Administrator- Erasmus :</u> Jan DOUAT	erasmusadministration@univ-paris-diderot.fr + 33 1 57 27 59 53
<u>International Project Manager:</u> Cécile DERBOIS	cecile.derbois@univ-paris-diderot.fr + 33 1 57 27 55 09
INCOMING MOBILITY	
<u>Incoming Students Manager - International programs :</u> Aurélié MESSIAS	accueilentrants@univ-paris-diderot.fr + 33 1 57 27 57 36
<u>Incoming Students Manager - European programs :</u> Floriane THOREZ	accueilentrants@univ-paris-diderot.fr + 33 1 57 27 55 05
<u>Incoming Visitors :</u> Claire DEVOS	claire.devos@univ-paris-diderot.fr + 33 1 57 27 55 06
OUTGOING MOBILITY	
<u>Outgoing Students Manager – International programs :</u> Safia DIOUANI	accueilsortants@univ-paris-diderot.fr + 33 1 57 27 55 34
<u>Outgoing Students Manager – European programs:</u> Marion LANOES	accueilsortants@univ-paris-diderot.fr + 33 1 57 27 53 97
<u>Outgoing Students Manager (Internships-Summer programs) :</u> Marie-Laure LEBRUN	accueilsortants@univ-paris-diderot.fr + 33 1 57 27 53 96
WEB MASTER	
<u>Community manager</u>	community.manager@univ-paris-diderot.fr + 33 1 57 27 59 79

Fact Sheet 2016 - 2017

University Paris Diderot – Paris 7

www.univ-paris-diderot.fr
(Erasmus code : F PARIS007)

ACADEMIC INFORMATION (1)											
Academic calendar 2016/2017 (to be confirmed)	FIRST SEMESTER	SECOND SEMESTER									
	<p>Official dates of Mobility: September 1st to January 30th</p> <p>Classes begin: Sept. 2016 Classes end: Dec. 2016</p> <p>Exam period : 2 first weeks of Jan. 2017 N.B: Only for Licence 1 (year 1): third week of Dec.</p>	<p>Official dates of Mobility: January 1st to June 30th</p> <p>Classes begin: Jan. 2017 Classes end: May 2017</p> <p>Exam period (2nd sem.) + retake exams: May -June 2017</p>									
Course lists	<p>Field of study</p> <p>All the classes are categorized by field and by level ("Licence", "Master"...).</p> <p>http://www.univ-paris-diderot.fr/sc/site.php?bc=formations&np=ACCUEIL&g=m</p> <p>We remind you that students have to respect the field of study and the department or faculty (UFR) indicated on the signed agreement. Students have to choose 2 courses at least in their field of study.</p> <p>Students have to make sure they register to courses linked to the University Paris Diderot in order to earn the credits (ECTS).</p> <p>Level of studies on the agreement:</p> <table border="1"> <tr> <td>"F level" (First cycle)</td><td>= undergraduate level</td><td>= <i>Licence</i> in French higher education</td></tr> <tr> <td>"S level" (Second cycle)</td><td>= postgraduate level</td><td>= <i>Master</i> in French higher education</td></tr> <tr> <td>"T level" (Third cycle)</td><td>= doctorate level</td><td>= <i>Doctorat</i> in French higher education</td></tr> </table> <p>Link to brochures: http://www.univ-paris-diderot.fr/sc/site.php?bc=international&np=cataloguecoursetudiantechange&g=m</p> <p>Link to the learning agreement notice: http://www.univ-paris-diderot.fr/DocumentsFCK/international/File/1011%20-%20Documents%20t%C3%A9l%C3%A9chargeables/1415%20-%20Entrants/Notice%20pour%20le%20contrat%20d%20etudes.pdf</p>		"F level" (First cycle)	= undergraduate level	= <i>Licence</i> in French higher education	"S level" (Second cycle)	= postgraduate level	= <i>Master</i> in French higher education	"T level" (Third cycle)	= doctorate level	= <i>Doctorat</i> in French higher education
"F level" (First cycle)	= undergraduate level	= <i>Licence</i> in French higher education									
"S level" (Second cycle)	= postgraduate level	= <i>Master</i> in French higher education									
"T level" (Third cycle)	= doctorate level	= <i>Doctorat</i> in French higher education									
Course restrictions	<ul style="list-style-type: none"> - Courses of Film studies are overcrowded: these courses are only for students coming within a Film studies agreement. Workshops cannot be attended. - Courses from the Psychology faculty are only for students coming within a Psychology studies agreement. - Medical studies are available only for students coming on a Medical agreement. - Engineering studies are only available if there is an agreement with the Engineering School. 										
French classes	INTENSIVE FRENCH CLASSES (SILC)	SEMESTRIAL CLASSES									
	<p>Intensive French classes (SILC) are available for exchange students before each semester (beginning of September and January):</p> <p>http://www.univ-paris-diderot.fr/sc/site.php?bc=international&np=francaisstageintegration&g=m</p> <p>Fee : 250 euros</p> <p>Students who want to apply need to tick the box on their moveonline application form if they want to receive information.</p>	<p>French classes are available during the semester:</p> <p>http://www.univ-paris-diderot.fr/sc/site.php?bc=international&np=francaissestrial&g=m</p> <p>Students will be allowed to follow a maximum of 2 classes per semester (3 hours per week). One class can earn them 3 credits.</p> <p>If students choose to follow two classes they will have to choose one grammar course and one workshop.</p> <p>If students choose only one class they can choose either the grammar course or a workshop. Registration is made online, information is given by email at the beginning of each semester by the EILA department.</p>									

Fact Sheet 2016 - 2017

University Paris Diderot – Paris 7

www.univ-paris-diderot.fr
(Erasmus code : F PARIS007)

ACADEMIC INFORMATION (2)		
Enrollment	INTERNATIONAL STUDENTS	
	After paying the mandatory French Social security at the DEVU (department of administrative enrollment), students will obtain their student card. They will need it to register to their courses directly within each department or faculty (UFR).	
Required Level of French Proficiency	INTERNATIONAL STUDENTS	
	<p>All courses are taught in French except for some courses within the Department of English studies and Language courses.</p> <p>French language proficiency certificate (DEL F B2 - DALF C1 - TCF B1- TEF Level 3 or equivalent). A certificate is required in the application form. <u>N.B.</u>: For medical studies, a French level B2 is required</p>	
Grading scale	<p>Grades range from 0 to 20 Less than 10 means 'failed' 10 and above means 'passed'</p>	
Transcript of records	FIRST SEMESTER MOBILITY	SECOND SEMESTER MOBILITY
	<p>For students ending their mobility on the first semester, official transcripts will be sent to the International Office at the beginning of March and eventually to the student at his/her home address.</p> <p>Please note that the official transcripts cannot be issued before the designated dates. <u>N.B.</u>: The Transcripts of records of students in Joint degree/Master will be sent directly by the department</p>	<p>For students ending their mobility on the second semester, official transcripts will be sent to the International Office mid-July</p> <p>Please note that the official transcripts cannot be issued before the designated dates. <u>N.B.</u>: The Transcripts of records of students in <u>Joint</u> degree/Master will be sent directly by the department</p>

Fact Sheet 2016 - 2017

University Paris Diderot – Paris 7

www.univ-paris-diderot.fr
(Erasmus code : F PARIS007)

APPLICATION		
Deadlines	FIRST SEMESTER OR WHOLE YEAR APPLICATION	SECOND SEMESTER APPLICATION
	<p>Students in a mobility for studies (SMS):</p> <p>Nomination: April 15th 2016 Application: April 30th 2016</p> <p>For students in Placement (Medical studies or internship in laboratories):</p> <p>Nomination: May 15th 2016 Application: May 30th 2016</p>	<p>Students in a mobility for studies (SMS):</p> <p>Nomination: October 15th 2016 Application: October 30th 2016</p> <p>For students in Placement (Medical studies or internship in laboratories):</p> <p>Nomination: November 15th 2016 Application: November 30th 2016</p>
Application step by step	Step 1: Nominations	
	<p>Selected students have to be officially nominated by the International Office to this address : accueilentrants@univ-paris-diderot.fr</p>	
	Step 2: Online registrations	
	<p>Register online and print the Moveonline application form (.pdf). Do not forget to attach your photo (used for the student card) http://moveonline.sc.univ-paris-diderot.fr/move/moveonline/incoming/welcome.php Please, make sure to indicate a valid e-mail address in your form (avoid hotmail and live accounts)</p>	
	Step 3: Complete application with the additional documents	
	<ul style="list-style-type: none"> - Moveonline application form with picture - Learning agreement and Social security form http://www.univ-paris-diderot.fr/DocumentsFCK/international/File/Formulaire%20de%20candidature%20%20.pdf - French language proficiency certificate (DEL F B2 - DAL F C1 - TCF B1- TEF Level 3 or equivalent) - CV (in French) - Cover letter (in French) - Diplomas and school grades (translated in French or in English) - Copy of the passport - Accommodation application form (if applying for CROUS residences) 	
	<p>A different procedure concerns the students in Placement:</p> <p>Link for Medical studies: http://www.univ-paris-diderot.fr/sc/site.php?bc=international&np=StagesaParisDiderotMedecine&q=m Link for an internship in a laboratory: http://www.univ-paris-diderot.fr/sc/site.php?bc=international&np=StagesaParisDiderotLaboratoires&q=m</p>	
	Step 4: Send the completed applications	
Social security	<p>Send original completed applications to the Office of International Relations before the deadlines by postal services (neither scan nor fax will be accepted). Send a scanned copy of completed application before sending the original .</p> <p>The sooner it is sent the sooner the decision can be given.</p> <p>Reminder: The application process is also on our website: http://www.univ-paris-diderot.fr/sc/site.php?bc=international&np=EtudiantsechangesInternationaux</p>	
	<p>Joining the social security coverage is mandatory for all students under 28 (except European or Canadian students). This coverage is valid for the academic year. Students have to pay the insurance fee (approx. 215€) when collecting their student card.</p> <p>They will have to choose between two health insurance payment centers. Please check their websites for information.</p> <ul style="list-style-type: none"> - LMDE : http://www.lmde.com - SMEREP : http://www.smerep.fr 	

Fact Sheet 2016 - 2017

University Paris Diderot – Paris 7

www.univ-paris-diderot.fr
(Erasmus code : F PARIS007)

GENERAL INFORMATION	
Housing	Information
	<p>The University Paris Diderot only has 95 rooms allocated in five residences for all the International and Erasmus students.</p> <p>As a consequence, we cannot guarantee accommodation for every student.</p> <p>Accommodations are either on campus or off campus, near metro stations, with kitchenette, bathroom facilities and internet access.</p> <p>Link to get more information: http://www.univ-paris-diderot.fr/sc/site.php?bc=international&np=LogementsEtudiants&q=sm</p>
	Application
	<p>1- Students need to tick the box on their Moveonline application form</p> <p>2- Students need to fill in the accommodation application form</p> <p>Link to the application form: http://www.univ-paris-diderot.fr/DocumentsFCK/international/File/Formulaire%20de%20demande%20de%20logement.pdf</p> <p>3- Students need to send their accommodation application together with their Moveonline application form.</p> <p>4- A commission will decide about the attribution (Mid-May for the 1st semester/Mid-November for the 2nd semester).</p>
Mentorship, Societies or student groups	Buddy Program Information
	<p>To make it easier for incoming students to adapt to their new environment and life in Paris, a "buddy program" has been developed. Students from Paris Diderot propose to help and assist Erasmus and international students during their mobility in cultural, administrative and sometimes academic aspects.</p> <p>Students who are interested in this program must send an email to: accueilentrants@univ-paris-diderot.fr. They will receive information about this program by e-mail.</p> <p>A meeting will be organized between students from Paris Diderot and foreign exchange students at the beginning of each semester.</p>
	Other
	<p>Facebook page: https://fr-fr.facebook.com/diderotinternational</p> <p>There is also plenty of student groups or societies on our website: http://www.univ-paris-diderot.fr/sc/site.php?bc=vie_etudiante&np=Vie_assoc</p>
Visas	<p>The university does not provide visa services, all matters regarding visa should be settled before coming on mobility with the French Embassy of your country.</p> <p>Information on student visa: http://www.campusfrance.org/fr/page/le-visa-de-long-sejour-pour-etudes-titre-de-sejour-vls-ts</p>
Overview of the cost of living in Paris per month (€)	<p>Rent (€): around 750 €/month for a room (in Paris)</p> <p>Transport fares (€): around 70 €/month</p> <p>N.B. a student discount pass can be purchased ("Imagin'R"). For more information, please check the website: http://www.imagine-r.com/</p> <p>Food (€): 250 €/month</p> <p>Cinema tickets (€): around 10 € (possibility of student discounts)</p> <p>Note that it is very difficult for exchange students to get a part-time job. So it is important that students have enough funding to cover the expected cost of their stay at Paris, which should be at least 600/800 Euros (or equivalent in the student's currency) per month for the expected period of stay.</p> <p>N.B: Please note that the university does not provide scholarship for incoming exchanged students.</p>