



## LANZHOU UNIVERSITY (LZU) WINTER PROGRAM AT THE UNIVERSITY OF MANITOBA FEBRUARY 1 – 26, 2016

### Program Dates

<b>Arrival in Winnipeg:</b>	Sunday, January 31: Arrival in Winnipeg
<b>Student Orientation:</b>	Monday, February 1: Student Orientation
<b>Start of IEP classes:</b>	Tuesday, February 2 : Start of IEP classes
<b>End of IEP classes:</b>	Friday, February 26: End of IEP classes
<b>Departure from Winnipeg:</b>	Saturday, February 27: Departure from Winnipeg

<b>Airport Pick-Up and Drop-Off</b>	Students will be picked up and dropped off at the airport by a University of Manitoba staff member.
<b>Number of Students</b>	10 students. Numbers are determined by Lanzhou University.
<b>Number of Chaperones</b>	1 chaperone. Numbers are determined by Lanzhou University.
<b>Online Placement Test</b>	Online Placement Test information will be e-mailed to students upon registration. The Placement Test will be completed in China at least two weeks prior to the arrival date.
<b>Accommodation</b>	Students will be staying in residence. Chaperones will be staying in assigned accommodation. Please note that space in residence is limited.
<b>Meals</b>	Meals will be provided by assigned residence. Chaperones will meals will be provided by assigned residence.
<b>Textbooks</b>	All textbooks are provided by the program. Textbooks have to be returned to the program at the end of the course. Students will be charged for any unreturned, lost or damaged textbooks.
<b>Health Insurance</b>	Arrangements have been made with GuardMe to provide insurance for students and chaperone from January 31 to February 27, 2016.
<b>Socio-Cultural Activities</b>	The program will include a variety of socio-cultural activities and excursions as outlined in the activity calendar. A copy of the Lanzhou University schedule is included.
<b>Emergency Contact</b>	Students will receive an IEP Emergency Contact Card in their Welcome Package.
<b>Letter of Participation</b>	Letter of Participation will be given to students prior to their departure.
<b>Letter of Accomplishment</b>	A Letter of Accomplishment will be mailed to students.
<b>Closing Ceremony</b>	Closing Ceremony will consist of the distribution of letters of participation, a speech by a chaperone and a speech by a student.
<b>Transcripts</b>	Unofficial transcripts are available online and can be printed directly by the student. An official transcript can be ordered online for a fee. It is the student's responsibility to order the official transcript: <a href="http://umanitoba.ca/student/records/transcripts/955.html">http://umanitoba.ca/student/records/transcripts/955.html</a>

<b>Program Fees</b>	<p>Student: \$300 (non-refundable admission fee) + \$2480 + \$40.60 (insurance – to be confirmed) = \$2820.60 per student</p> <p>Chaperone: \$1250 + \$40.60 (insurance – to be confirmed) = \$1270.60</p> <p>The program fee includes: tuition, use of IEP textbooks, access to computer labs and libraries on campus, University of Manitoba student ID card, transportation and admission to all socio-cultural events, accommodation in residence, three meals per day, as well as airport pick-up and drop-off upon arrival and departure.</p>
<b>Invoice</b>	Letters of Acceptance will be e-mailed to Lanzhou University as soon as we receive the applications. The invoice will be sent and made out to Lanzhou University approximately 2-4 weeks after applications are received.
<b>Payment Schedule</b>	Full payment is due 30 days prior to the arrival date.
<b>Cancellation Policy</b>	<u>The \$300 admission fee is non-refundable. Students who have completed 15% or less of their program qualify for a 50% tuition refund. Admission and accommodation fees are non-refundable.</u>
<b>Bank Transfer Fee</b>	There is an additional fee of \$17.50 per Bank Transfer sent to the University of Manitoba.

#### Lanzhou University Contact Persons

**Ding Ge**

**Program Manager**

Office of International Cooperation and Exchange

Lanzhou University

222 South Tianshui Road, Lanzhou

730000, Gansu Province, P. R. China

Tel: 86-931-891-5626

Fax: 86-931-891-5330

E-mail: dingg@lzu.edu.cn

cc: Yanmei Han: hanyan@lzu.edu.cn

**Xuezhi (Joe) Zhou**

**Authorized Recruitment Representative for the University of Manitoba**

611 Patricia Street

Winnipeg, Manitoba

R3T 3A7

Canada

E-mail: zhou@cc.umanitoba.ca or xuezhi\_red@yahoo.ca

#### University of Manitoba Contact Person

**Penka Antonova Thompson**

**Program Assistant**

English Language Studies & International Programs, Extended Education

The University of Manitoba

185 Extended Education Complex

Winnipeg, Manitoba R3T 2N2 Canada

Tel: 204-474-8738

Fax: 204-474-7660

Email: iep@umanitoba.ca

*Please note that this document is the preliminary program description and is subject to change.*