



Lanzhou University (LZU) Summer 2016 Program at the University of Manitoba

Program Dates		August 2016 Start
	Arrival Date	July 31
	Start Date	August 2
	Student Orientation Date	August 2
	Start of IEP Classes	August 3
	Banff Trip (optional)	August 11-16
	End of IEP Classes	August 26
	Departure Date	August 27
Airport Pick-Up and Drop-Off	Students will be picked up and dropped off at the airport by a University of Manitoba staff member.	
Number of Students	Approximately 30 students. Numbers are determined by home university.	
Number of Chaperones	Approximately 2 chaperones. Numbers are determined by home university.	
UMNetID	Each student must activate his/her UMNetID upon registration. Instructions will be provided. This student account gives students access a variety of online services including University of Manitoba email, Wi-Fi, access to computer labs, and UM Learn (online course content and exams).	
Online Placement Test	The Online Placement Test is to be completed in the home country at least two weeks prior to the arrival date. UMNetID activation is required in order to be able to access the online test. Instructions will be provided upon registration.	
UM Email Policy	During their studies, students need to use their UM student email accounts for all university-related communication. IEP staff will frequently communicate via email and it is recommended that students check their email accounts daily. To access University of Manitoba webmail: umanitoba.ca/webmail	
Wi-Fi On Campus	Wi-Fi is available campus-wide to all students. Each student can log in to the secure network with his/her UMNetID. Chaperones may log in using the 'guest' network.	
Accommodation	Students and chaperones will be staying in residence.	
Meals	Student and chaperone meals will be provided in assigned residence.	
Orientation Day	The Orientation Day schedule and information will be sent to the home university contact person one week prior the program start date. If a schedule is required earlier, please contact our office.	

Textbooks	All textbooks are provided by the program. Textbooks have to be returned to the program at the end of the course. Students will be charged for any unreturned, lost or damaged textbooks.	
Health Insurance	Students are encouraged to make health insurance arrangements in their home country.	
Socio-Cultural Activities	The program will include a variety of socio-cultural activities and excursions as outlined in the calendar of activities.	
Emergency Contact	Students will receive an IEP Emergency Contact Card in their Welcome Package.	
Letter of Accomplishment	A Letter of Accomplishment will be mailed to the home university for distribution to students approximately 6-8 weeks after the program end date.	
Closing Ceremony & Letter of Participation	Closing Ceremony will consist of the distribution of the Letters of Participation and speeches.	
Transcripts	Unofficial transcripts are available online and can be printed directly by the student. An official transcript can be ordered online for a fee. It is the student's responsibility to order the official transcript: http://umanitoba.ca/student/records/transcripts/955.html	
Program Fee	Admission Fee	\$300
	Tuition Fee	\$1200/month
	Residence Fee	\$1200/month
	Banff Trip (optional)	\$650
	The program fee includes: tuition, use of IEP textbooks, access to computer labs and libraries on campus, University of Manitoba student ID card, transportation and admission to all socio-cultural events, the Banff Trip (optional), accommodation in residence, three meals per day, as well as airport pick-up and drop-off upon arrival and departure.	
Letters of Acceptance	Letters of Acceptance will be emailed to the home university as soon as applications are received.	
Invoice	An invoice for the group will be e-mailed to the home university approximately 2-3 weeks after the applications have been received. The invoice will be made out to the home university.	
Payment Schedule	Full payment is due 30 days prior to the arrival date.	
Cancellation Policy	The \$300 admission fee is non-refundable. Students who have completed 15% or less of their program qualify for a 50% tuition refund. Admission and accommodation fees are non-refundable.	
Bank Transfer Fee	There is an additional fee of \$17.50 per Bank Transfer sent to the University of Manitoba.	

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Please note that this program description is tentative and subject to change.